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4 September 1980

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80-1460
Executive Registry
80-1460-2/2

MEMORANDUM FOR: Deputy Director of Central Intelligence

THROUGH: Deputy Director for Operations
Deputy Director for Administration

25X1A FROM:

Chief, Information Management Staff, DDO

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SUBJECT: Recommended Establishment of CRAFT Project Office

REFERENCE: A. DDCI Memorandum (80-6602/1), dated 19 March 1980,
Subject: Accelerated CRAFT Proposal.

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B. CRAFT Project Proposal, dated 5 May 1980.

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1. This memorandum requests DDCI approval to establish a CRAFT Project Office under the direction of Chief, Information Management Staff.

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2. Reference A directed that a revised proposal for an accelerated CRAFT implementation be prepared for consideration by the Executive Committee during the FY 82 program review but stipulated that a CRAFT Project Office not be established pending the results of that review. The revised proposal was submitted in Reference B. It included, as an annex, a proposed CRAFT Project Office structure and charter. The FY 82 budget submission to the Office of Management and Budget, as approved by the Executive Committee, included \$2.4 million for operational CRAFT testing at DO field stations.

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3. In light of this latter action, I believe that a CRAFT Project Office should be established immediately, within DO/IMS, to provide the necessary control and coordination over and guidance to this operational testing program as well as the other numerous ongoing CRAFT-related activities. These other activities, which involve offices of the DO as well as several DA Components (OC, ODP, OF, OS, etc.), include the CRAFT testbed efforts at the Headquarters Systems Development Center, at the development of a Field Accounting System; the installation of word processing equipment in the Station in early 1981; the CRAFT requirements study currently in process to include appropriate coordination and the development of overseas hardware installation and maintenance strategies for minicomputers and the terminals.

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4. In order to ensure a coordinated and cohesive effort leading to the successful automation of our field installations, a strong, recognized central management authority is needed. This authority, in my opinion, can best be established through a

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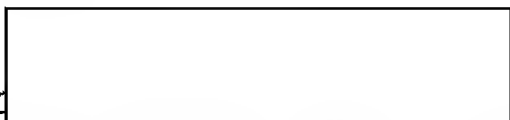
CRAFT Project Office comprised of DO and DA personnel. This Project Office would take CRAFT planning out of the ad hoc committee approach and place it in an organization that can provide identity and continuity of effort.

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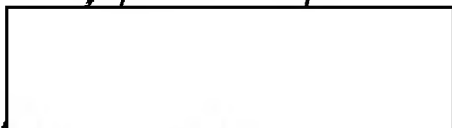
CONCUR:

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A/ Deputy Director for Operations

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Deputy Director for Administration

Sofy.
5/9/80
DateSofy.
9/26/80
Date

APPROVED:



Deputy Director of Central Intelligence

1 DAY 1200H
Date

Providing organized with
existing slots & funds.
JL

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